

**INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION  
EXECUTIVE COMMITTEE  
Conference Call  
August 30, 2016**

The Executive Committee of the Interstate Medical Licensure Compact Commission convened at 3 PM, EST via conference call and was called to order by Chairman Ian Marquand (MT).

Roll Call was completed by Secretary Shepard (WV) with all Executive Committee Members present except Commissioner Thomas (MN) who joined just as the call was concluding.

Commissioner Zachariah (IL)	-	Commission Treasurer
Commissioner Bowden (IA)	-	Chair of Bylaws/Rules Committee
Commissioner Marquand (MT)	-	Commission Chairman
Commissioner Hansen (SD)	-	Chair of Communications Committee
Commissioner Shepard (WV)	-	Commission Secretary
Commissioner Bohnenblust (WY)	-	Chair of Technology Committee
Commissioner Thomas (MN)	-	Commission Vice Chairman

**Agenda:**

The agenda was presented for approval. On a motion by Commissioner Bowden (IA) and seconded by Treasurer Zachariah (IL) the agenda was unanimously approved by voice vote.

**Minutes:**

The minutes of the August 16, 2016 conference call were presented for approval. On a motion by Treasurer Zachariah (IL) and seconded by Commissioner Bohnenblust (WY) the minutes of the August 16<sup>th</sup> meeting were approved as presented.

**Committee Reports:**

**BUDGET COMMITTEE:**

A draft budget has been prepared and submitted to members of the Budget Committee and Technology Committee for feedback. The budget will be presented to the Commission at the October 3, 2016 meeting.

The use of a credit card for Commission transactions has raised concern regarding tax status and security. Therefore, Treasurer Zachariah (IL) was asked to begin the process to apply for a debit card from the Commission checking account.

**BYLAWS/RULES  
COMMITTEE:**

Notice for Public Hearing on the Rules for Expedited Licensure has been prepared and forwarded to Council of State Governments for distribution and posting. The Public Hearing on the Rules will be held at 11:00 AM, during the meeting of the Interstate Medical Licensure Compact Commission in Kansas City on October 3, 2016.

**COMMUNICATIONS  
COMMITTEE:**

Chairperson Hansen noted that inquiries continue to be received by the Communications Committee with responses shared with the IMLCC.

Commissioner Shepard reported on the progress in securing a URL for the Commission. IMLCC.org is currently owned by Blake Maresh. Mr. Maresh is willing to sell the URL to the Commission at his cost of \$200. It was also suggested that the Commission may want to purchase a full name domain -InterstateMedicalLicensureCompactCommission.org with a link between the two domains. This would insure the public's ability to find the commission website either way. The following motion was made by Commissioner Bohnenblust (WY) and seconded by Treasurer Zachariah (IL):

- 1) Purchase InterstateMedicalLicensureCompactCommission.org on a five (5) year contract for \$89.85;
- 2) Complete a transfer contract with Blake Maresh for IMLCC.org domain for a cost of \$200;
- 3) Contract with GoDaddy.com to create a link for each domain to interface with the other as one.

Motion carried unanimously by voice vote.

FUNDING COMMITTEE: Nothing to report.

PERSONNEL COMMITTEE: Nothing to report.

TECHNOLOGY COMMITTEE: Chairman Bohnenblust and Wanda Bowling, Project Manager, met with the Federation of State Medical Boards regarding metrics needed for HRSA. The committee has also been working with DocuSign in preparation for licensing.

The Technology Committee will be contacting the Executive Directors of member states requesting the following information to prepare for additional licensing rules for the Bylaws Committee to consider:

- 1) What costs each state will charge for processing a home state license;
- 2) Other applicable licensing fees;
- 3) Required Core Data Sets

**Correspondence:** Chairman Marquand (MT) has received a confirmed date of 9/21/16 for the webinar with American Well. The audience will include members of hospital and physician communities.

The Chair has also received some instructions on how to be placed on the agenda for November meeting of the National Crime, Prevention and Privacy Compact Council.

**Preparations for IMLCC Meetings:** Chairman Marquand (MT) has been working on the agenda for the October meeting of the Commission in Kansas City. Included on that agenda will be new committee assignments and officer elections for the coming year.

**Public Comments:**

Opportunity was made available for public comments, but there were none.

**Adjournment:**

Motion for adjournment was made by Treasurer Zachariah (IL) and seconded by Commissioner Bohnenblust (WY). The meeting of the Executive Committee was adjourned at 3:40 PM EST.

Respectfully submitted,

Diana Shepard, CMBE  
Commission Secretary

DRAFT